

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 6th June 2024 Chapel Schoolroom, North Duffield

Part 1

24083. In attendance and declarations of interest: Cllrs. R Arrand, S Brown, S Donoghue, R Hemingway (Chairman), L Richardson, M Walton, and D Wint. S Look (Clerk). Member of the public. Divisional Cllr Arthur.

24084. Apologies: Cllrs M Patten and B Wells. **Declarations of interest:** None

24085. Minutes of the Parish Council monthly meeting held on Thursday 2nd May 2024 and the Annual Parish Council meeting held on 16th May 2024 were proposed by Cllr Wint, seconded by Cllr Brown and unanimously agreed as a true and accurate record.

24086. Receive Divisional Councillor report:

Cllr Arthur has submitted a funding application to support the Parish Council to replace the marquee roof. The Boundary Commission are currently looking at changing the divisional boundaries to include more constituents in each, therefore it is expected that Cllr Arthur will gain another parish to be responsible for. Cllr Arthur is going to speak to the planning department about the ongoing problems the residents of Springfield Close are having. There has been a lack of progress from the developer at meeting the conditions of the planning development.

24087. Highways:

- i. The Community Speedwatch update is to be presented at the July Parish Council meeting.
- ii. Cllr Heminway gave an update on the highways issues that were raised with NYC. Potholes have been filled on Green Lane. Still awaiting other actions requested.
- iii. Update received from Highways on the 'Please Drive Slowly' signage request raised at the Annual meeting. Unfortunately, the only signs that can be installed on the public highway are those that conform to the Traffic signs regulations. Councillors resolved to request 'please drive slowly' as a supplementary sign at the start of the 30mph speed as you enter the village. It was noted that there are already warning of children crossing signs near on the approaches to the school and playing fields. Highways also have no concerns if the Parish Council install signs on land that is not public highway, such as the village green. Cllr Wint to look at options at the playing fields and discuss with the PFA.
- iv. VAS statistics were be presented to councillors in May. Next update to be presented at the July PC meeting.
- v. Streetlight no.26 at the end of School Lane on Main Street is now working.
- vi. No further update from highways on the damaged verge outside Inglenook on Green Lane. Cllr Hemingway has contacted Highways and is still awaiting a response.

24088. Planning Applications:

- i. No new planning applications received.

24089. Ongoing Planning Application:

- i. NYC Local Plan. No further update.
- ii. Selby Local Plan. No further update at this stage.
- iii. No further update on the planning enforcement report of a warehouse that has been built next to Blackwood Hall. Ref: 2024/0119/MWCU. Alleged: Unauthorised construction of large warehouse illuminated at night, visible from A163, machinery noise at Blackwood Pig Farm, Market Weighton Road W, North Duffield.
- iv. ZG2023/0535/FUL. Proctor House Market Weighton Road W North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). Cllr Wells has been in correspondence with NYC highways. Concerns regarding the visibility splay have been registered. Awaiting a decision.

24090. Planning Decisions:

- i. ZG2024/0169/S73. Land At The Paddocks, York Road, North Duffield. Section 73 application to remove conditions 06 (archaeology) and 16 (travel plan) of approval 2018/1344/OUTM Outline application including access (all other matters reserved) for erection of dwellings and construction of access from York Road granted on 15 February 2021. Permission granted.

- ii. ZG2023/1154/FUL Land Off A163, Market Weighton Road E, North Duffield. Change of use of redundant agricultural land to a dog walking field together with provision of a parking area. Permission granted. Member of the public raised a request that more habitat is replanted.

24091. Public time:

- i. Information has been sent to the Parish Council regarding adopting of the Parish-based approach to a Local Nature Recovery Area. Resident suggested having a stall at the Summer Fare to promote the ideas and encourage support from the village. Councillors agreed to this and resident to help man the stall for part of the day and order the information leaflets.
- ii. Resident requested that the hedge outside the doctor's surgery is cut back. Clerk to contact Escrick surgery. Also the verges on Menthrope Lane need cutting further down. Clerk to contact Highways.
- iii. Report of debris that has still not been cleared on York Road where there was a tractor fire in April. Cllr Arthur to escalate this with Highways as no action has been taken to date.

24092. Financial matters:

- i. Finance report noted and transactions approved for payment:
Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 13th May 2024	£3714.60	£25,425.81
b.	Transactions made since last meeting (approved at the last meeting):		
	R Hemingway; Village green maintenance expenses	-£81.46	
	JRB Enterprise Ltd; dog bin	-£69.90	
	B Hopper; internal audit	-£110.00	
	C&D King Ltd; Marquee roof replacement	-£1476.00	
	D Wint; summer fete advertising banners	-£249.60	
	S Look; annual meeting expenses	-£63.70	
	Zurich Annual insurance	-£1082.11	
c.	Payments made since the last meeting under clerks delegated powers:		
	Clerks May salary	As agreed	
d.	Receipts since the last meeting:		
	Summer Fare stall holder payment	£15.00	
e.	Internal transfer:	£3000.00	-£3000.00
f.	Account balances as at 31st May 2024	£3063.39	£22,425.81
g.	To approve the following payments:		
	S Look; Annual McAfee Office Security	-£109.99	
	S Look; Clerks May expenses and overtime	-£132.19	

It was resolved to approve the above payments.

24093. Village Green and Maintenance:

- i. Cllr Hemingway confirmed items on the 'to do' list and items outstanding. A maintenance weekend was held in May but unfortunately due to only one resident turning up to help councillors on the Saturday, they were unable to do all the tasks planned. The Brownie/Rainbows did come along to help with the village litter pick on the Sunday which the Parish Council were extremely grateful for. To organise another date for a litter pick and maintenance day in the Autumn. Cllr Donahue to organise the marketing/advertising of the event. Further maintenance is required on the stable/donkey and manger. Pond hedge to be lowered in the autumn and sycamores to be taken out. Clerk to order a replacement 'No fishing' sign for the pond.
- ii. No further update from the 'Village green working group'.
- iii. Electrical work on the village green to be completed in due course.
- iv. Cllr Wint to arrange for the Christmas lights to be PAT tested.
- v. Replacement marquee roof has now been received and in storage.
- vi. Parish entertainment committee to meet on 10th June to make further arrangements for the Summer Fare. Cllr Donahue to organise the marketing of the event. Clerk to order a skip and get a quote for portable toilets.

24094. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. 'Up for Yorkshire' transport options for North Duffield residents noted. As residents would have to pay the driver and mileage this may work out a costly option. It was noted that the previous rural bus

service was not a viable option for this area due to the low number of users. A suggestion was made to have a 14-seater hopper bus to make it more viable. However, this would need to be subsidised. Cllr Arthur to speak to the executive member to discuss options and clerk to contact other Parish councils in the area to gauge opinion.

- iii. Concerns raised about the hedge height at the corner of Back Lane/Main Street outside Loppington House restricting visibility. This has now been cut back.
- iv. A request was made for double yellow lines at the top of Main Street where it meets Back Lane due to ongoing dangerous parking issues in the area. Cllr Heminway to speak to Highways.
- v. It was reported that a tree in the Kings Arms pub carpark needs cutting back. Cllr Hemingway to speak to the publican.

24095. Parish Online software:

- i. Councillors agreed to purchase the GIS (Geographic Information System) for a year to trial it.

24096. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 25th July 2024 in the Schoolroom of North Duffield Methodist Chapel.

Part 2

24097. Confidential business: Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

24098. Village Maintenance contract:

- i. Village Maintenance contract discussed. Clerk to contact contractor to go through matters raised. To request weeding is done on the snickets this month.

Meeting closed at 20.35.

Signed: (Chairman)

Date: